

## **General Declaration**

I hereby undertake to uphold the *General Rules for the Use of the Archive Collections of the Basler Afrika Bibliographien (BAB)*.

In particular, I declare that in consulting, analysing and publishing any form of archive material (including audiovisual materials such as photographs, posters, videos, LPs, tapes etc, as well as digitalised material), I will respect the relevant copyright and personal data laws. I undertake not to damage unlawfully the personal rights of the individuals concerned or their relatives [under Art. 12 and Art. 13 of the Federal Law for Data Protection (DSG) of 19 June 1992, as at 3 October 2000].

I further undertake to employ excerpts and copies of all forms of archive material only with detailed source references, and will not pass them on to a third party. I will bear the costs of the reproduction and other processing of any copies that I request.

*Publication* of any type (e.g. in print media, digitally or online) of material from the BAB archives along with future use of the materials in the framework of other research purposes requires new *written* consent from the BAB. The BAB reserves the right to charge a copyright fee.

In addition, for any research work realised with materials from the BAB, I undertake to present to the BAB, without further approach and free of charge, one complimentary copy or, in the case of the use of *visual materials* (photographs, posters), *two* complimentary copies of the work upon its completion or publication.

Name and local address (incl. tel. no.):

Permanent address (incl. tel. no. and e-mail address):

Research theme, research goals and anticipated completion date:

Intended publication (working title, institution, publisher, expected publication date):

## **Place, date and signature**

Attachment: Extract from the Federal Law for Data Protection (DSG) of 19 June 1992, as at 3.10.2000.

(This version of 4 May 2005 replaces all previous versions.)